

FIRST SEMESTER MARKING PERIODS.

Friday, October 12

Friday, November 30

Friday, January 25 (end of first semester)

FIRST SEMESTER PARENT TEACHER CONFERENCES. First semester Parent-Teacher Conferences are scheduled for **Tuesday, October 23, 4:30 p.m.-7:30 p.m. and Monday, October 29, 3:15-6:15 p.m.** As in the past, conferences will be held in our gymnasium. We look forward to seeing you there.

CELL PHONES. Parent/students are reminded that the school is not responsible for loss, damage, or theft of cell phones. With parent/guardian permission only, students are allowed to use cellular phones ONLY OUTSIDE THE SCHOOL BUILDING BEFORE THE START OF THE SCHOOL DAY AND AFTER DISMISSAL OF SCHOOL. Cell phones brought to school should remain in the student's locked hallway locker, powered off, at all times during the entire school day. Cell phones taken from students will be turned into the office and be returned subject to school policy. Repeat offenders will be subject to the Student Code of Conduct regulations under "Insubordination." **Attached to the newsletter is a copy of Smith School's Cell Phone Policy.** Please read carefully and discuss the policy with your student.

DRESS CODE POLICY. Please take notice that students will be expected to wear proper footwear (shoes, secure sandals) at all times at school. Aside from the issue of safety on the occasional wet and slippery areas at school, students should see school as a place of important business (learning). Tennis shoes or secure sandals are good choices for your child. Students must dress appropriately in a manner that is not distracting or disruptive to the learning process at all times. Blouses and shirts must cover the midriff. Skirts, shorts and skorts must be knee length. Pants must be secured at the waist (no underwear showing). Writing/logos are not permitted across students' garment bottoms. Mutilated clothing (cut, torn, written on, etc.), safety pins as decorations, writing on clothing or skin is not permitted. No outerwear (jackets, coats, hats, bandanas, etc.) are to be worn in classes; however, some hats or scarves required for religious reasons are permitted. No jerseys may be worn without a shirt underneath. No undergarments (bras, underwear, boxer shorts, etc.) should be showing nor should pajamas be worn to school. Clothing, jewelry, symbols or other things that may be perceived as denoting memberships in a gang are not permitted. Clothing displaying offensive or inappropriate pictures or writing which includes but is not limited to topics of sex, tobacco, alcohol and other drugs is not permitted. Also, any items that can cause safety concerns are not permitted. **Attached to the newsletter is a copy of Smith's School Dress Code Policy.** Please read carefully and discuss the policy with your student. Purses, backpacks, book bags, athletic bags, etc. are not allowed in class. These items should be locked in the hall lockers. Remember any items of value should not be brought to school.

BUSSED STUDENTS. Bussed students should have received a post card from the transportation department that indicated the bus number, pickup location and pick up time. Please arrive at the bus pick up location 10-15 minutes before that scheduled time. **If you have not received this information, call the transportation department at 827-3300. Riding the bus is a privilege.** Students who do not follow the Student Code of Conduct on the bus may have their bus privileges taken away. As in the past, we are requesting that the **Notre Dame (south side of the building) entrance not be used for pick up or drop off of students before or immediately after school.** For safety reasons, we would like it to be used for the arrival and departure of the school busses. Your cooperation would be greatly appreciated.

SCHOOL ATTENDANCE LINE – 827-2801. PLEASE CALL THE SCHOOL ATTENDANCE LINE (827-2801) BY 8:15 A.M. TO LEAVE A MESSAGE when your child is to be absent from school or to be released from school early. You may call in your child's absence at any time 24 hours a day, including the day of or the day before an absence. **The attendance line is monitored continuously throughout the school day.** If you send a note to your child's teacher regarding an absence or early release, **please have your child bring the note to the school office BEFORE the note is given to the teacher.** You will need to **call EACH DAY** of your child's absence unless you have informed us of a long term absence. If we do not receive a call from a parent/guardian (**STUDENTS MAY NOT CALL IN FOR THEMSELVES**), we will call home or the parent/guardian's place of employment. If the whereabouts of the child cannot be ascertained, the principal will be notified. The principal will then make a determination and the police notified.