

ABSENCES/HOMEWORK. Unfortunately, with over 600 students we are unable to gather homework for students who are absent for one or two days. School policy allows your child two days for each day of absence to make up missed classroom work. Please encourage your child to make arrangements with a classmate that shares the same classes to be a study-buddy. Study-buddies should exchange phone numbers. When your child is absent one/two days, he/she can call the study-buddy to get the missed assignments. The student must still speak to each teacher about making up assignments when he/she returns to school. **FOR AN ABSENCE THAT WILL BE LONGER THAN THREE DAYS, CONTACT THE GUIDANCE OFFICE AT 827-2813 TO REQUEST HOMEWORK ASSIGNMENTS.**

DROPPING OFF ITEMS IN THE OFFICE. These items could include but not limited to forgotten lunches, lunch money, athletic items, musical instruments, class projects, messages from parents, etc. In keeping with disruptions to classroom instruction being limited, students are informed via the daily bulletin and monitors located in each classroom that they should check first in the office for items that may be dropped off by parents. We have provided a clipboard on the front counter in the office for parents to list the date, student's name, the item(s) dropped off and parent's signature. The student will come to the office to check for the item and sign the sheet confirming that the item was picked up. Students will not be contacted by the office to pick up the item(s).

"PARENT CONNECT" REGISTRATION. By providing an email address on the Student Emergency Card, parents are automatically registered for "Parent Connect." A pen and password will then be automatically generated and sent to the email address provided.

MESSAGES/TELEPHONE CALLS. Relaying non-emergency messages or parents calling to have his/her child pulled from class to speak with the parent are disruptive to the class and to your child's and other children's education. We ask that parents refrain from this practice. Many of the phone calls received are really unnecessary and pertain to items/situations that can be/should be addressed with the student the evening before or the morning of the school day.

STUDENT LUNCH PRICES. The middle school lunch price is \$2.75. Breakfast is \$1.25 and milk is 50 cents. Your child may qualify for free meals or for reduced price meals. We sell reduced price lunches for 40 cents and breakfasts for 30 cents. **THERE WILL BE NO LUNCH CHARGES.** If your child has forgotten his/her lunch or does not have money to purchase a lunch, lunch will be provided so that your child will not go hungry. Payment for the plate lunch is expected to be made the following day. The cafeteria will serve lunches **beginning Thursday, September 6.** In lieu of the plate lunch, students not on the free/reduced lunch program, may purchase a large salad with cheese, egg or plain; a sandwich, hot dog or hamburger; soup; cookies; ice cream; cheese and crackers; fresh fruit in season, pastries, etc. Arrangements can be made through the cafeteria to pay for your child's lunch in advance on a monthly basis. Call the cafeteria for details: 313-827-2807.

FREE AND REDUCED MEAL APPLICATIONS. A new free and reduced meal application is required every year. All free and reduced meal applications are to be returned to your student's A2 teacher. **Applications are due as soon as possible but not later than WEDNESDAY, OCTOBER 3.** Please use one application per family for all students in your household. Every child in the family/household must be listed on the application. During the school year, if changes occur in you family size or substantial changes in your income, you must report such changes to the assistant principal. Federal guidelines provide for random auditing of applications to determine accuracy of stated income. Information on the application may be verified at any time during the school year. Students on the free and reduced meal program last year will be **carried over until WEDNESDAY, OCTOBER 17. AFTER THAT DATE, STUDENTS WILL BE REQUIRED TO PAY FOR LUNCH UNTIL A NEW APPLICATION IS TURNED IN.**

SCHOOL HEALTH APPRAISAL FOR SIXTH GRADERS AND NEW STUDENTS ONLY. School health appraisal forms should have been turned in on **WEDNESDAY, AUGUST 29 OR THURSDAY, AUGUST 30,** when you picked up your child's schedule. If you were on vacation at that time, health appraisal forms must be turned in to the school office **on the first day of school.** Students without health appraisals will be unable to participate in their physical education class. Students will receive an **"E" for nonparticipation** in class until one is provided. However, if a doctor's appointment has been scheduled and an appointment date provided, a "Temporary Waiver for Physical Examination Report" is available from the school office so that the student may participate in his/her physical education class until the scheduled appointment. Please indicate the appointment date on the form. **This form must be signed by the parent/guardian and on file in the office.**